

**ICC – San Diego Area Chapter
Minutes for the Meeting of July 16, 2013**



President:	Philip Scattergood	Meeting Location:	City of San Diego, Development Services
Vice President:	Karyn Beebe		9601 Ridgehaven Court, San Diego 1 st Floor Auditorium
Secretary:	Tiffany Maycumber		Meeting Time: 9:00 A.M. – 12:30 P.M.
Treasurer:	Martin Montessoro		
Past President:	Mehdi Shadyab		

1. Call to Order

The meeting was called to order by our President, Phil Scattergood, at 9:10 A.M.

2. Roll Call

<u>Building Official</u>	<u>Jurisdiction</u>	<u>Present</u>	<u>Absent</u>
Will Foss	Carlsbad		X
Lou El-Khazen	Chula Vista		X
"Empty"	Coronado		X
Clay Westling	County of San Diego	X	
Kurt Culver	Del Mar	X	
Dan Pavao	El Cajon		X
Bob Williams	El Centro		X
Mark Beauchamp	Encinitas	X	
Tim Draper	Escondido		X
"Empty"	Imperial Beach		X
Jessie Wu	La Mesa	X	
Kurt Culver	Lemon Grove	X	
Luis Sainz	National City		X
Rick Brown	Oceanside	X	
Kurt Culver	Poway	X	
Afsaneh Ahmadi	City of San Diego	X	
Allen Brock	San Marcos		X
Kurt Culver	Santee	X	
Kurt Culver	Solana Beach	X	
Mike Kratz	Vista	X	
Total		11	9

Chapter Executive Officers in Attendance

President	Philip Scattergood	City of Oceanside
Vice President	Karyn Beebe	APA
Treasurer	Martin Montessoro	City of San Diego
Secretary	Tiffany Maycumber	San Diego Gas & Electric

Associate Members and Guests

Nancy Martinez, City of San Diego	Gina Adams, RCP Block & Brick
Jason Pasiut, Travelers Insurance	Mehdi Shadyab, City of San Diego
Russell Ek, Simpson Strong-Tie	Y. Henry Huang, Bureau Veritas
Pat Healy, County of San Diego	Robert Ross, Home Depot
Ali Fattah, City of San Diego	

3. Approval of Minutes

- The meeting minutes from June 18, 2013 was approved as presented with minor changes on page 4 per Ali.

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4. Treasurer's Report

- The treasurer's report as of June 30, 2013 presented by Martin Montessoro was approved as presented with a change in the PayPal balance reported by Phil.

Checking Balance	\$ 5,375.44
Savings Balance	\$ 10,183.29
PayPal	\$ 612.93
Total	\$16,171.66

- Phil discussed the upcoming ABM 2016 that will be hosted by our Chapter. The consensus is we should expect to spend about \$25,000.
- Ali suggests we offer seminars and trainings to earn approximately \$1,000 per month to be ready for the ABM 2016.
- Karyn mentioned the upcoming installation dinner should be budgeted for \$5,000. Phil said it costs about \$2,500 last year.
- Karyn suggests possibly doing a luncheon for the installation of the 2014 officers in lieu of dinner to save on the cost.
- There was a discussion on how much money we can have in our accounts being a non-profit organization

5. Executive Report (Chair: Philip Scattergood)

- Phil reported the Executive Board did not meet this month
- Phil is working on a link on our website for the meeting minutes instead of emailing it out to the members. We are trying to get members to visit our website more frequently.
- Gina says there is person at her work, Ryan, who does website on the side. She'll talk to him to see if he's willing to help us out for a fee.
- Phil announced that Martin has resigned his post as Treasurer at the end of his term
- Tiffany would stay on as Secretary if there aren't enough volunteers for next year's board. However, she would prefer to resign as well.
- Karyn discussed the recruiting efforts to increase volunteers to be on the board and monthly attendance. She is meeting with Alan at the City of San Marcos later on today and the City of Escondido next week. She also reached out to the City of Vista.
- Ali suggests doing some sort of biography piece on one building official per month on our website to promote the profession and give the public general information. Those in attendance thought it was a good idea. The executive board will start out first by providing a short biography on ourselves.

6. Legislative Report (Chair: Karyn Beebe) – None

7. CALBO Report (Chair: Ron Takiguchi)

- Karyn discussed Calbo's education week and the link is on our website
- Karyn will be presenting on two separate days

8. ICC Report (Chair: Jay Elbettar)

- Phil reported that James Brown from the Wyoming Chapter asked for our support to run for a position on the board. Ali commented that our policy is the Chapter only supports our own Chapter members. However, individual members may vote for him.

9. Education and Training (Chair: Gina Adams)

- Gina reported that the education committee met before the regular meeting
- The CASP training will be in Oceanside on September 4, 5 and 6 if she doesn't hear back from Dan today
- Phil reported as of January 1, 2014, all jurisdictions have to have at least one person on staff that is CASP certified
- Mehdi discussed the CASP test which mostly covers 11B and some from 11A and a few from ATA. The certificate is renewable every three years.
- Ali stated that CASP training is primarily California driven
- Gina reported SAP training with Henry Huang is September 26 in La Mesa

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- Gina reported the 7th Annual AIA Palomar Industry Mixer is on July 24, 2013 from 5:30pm – 8:30pm at the Bernardo Winery
- Gina discussed the process of organizing a seminar: finding a location, finding a presenter, making sure handouts/books are available to distribute if applicable, flyers to promote the seminar, arranging a lunch if it's applicable, being at the seminar in the morning to check in the attendees and/or collecting fees, and returning in the afternoon to wrap up the seminars or arranging for someone at the site of the seminar to do it for you. After the seminar, Gina updates her email list from the seminar sign in sheets. Then, when future seminars come up, she sends emails out to promote upcoming seminars.
- Ali suggests posting a calendar on our website with all of the upcoming seminars
- Gina suggests Maison Duhard (spelling?) as a presenter. Per Gina, he's an excellent presenter and will make us money. Karyn will contact him to ask for a list of the classes that he presents.
- Henry suggests checking with Orange County about their education matrix
- Phil suggests the Education committee meet again next month before the regular meeting at 8:00am

10. Old Business

- Ali reported he will write the benefits of membership to be posted on our website
- There was a discussion of how our Chapter can increase membership and attendance

11. New Business – None

12. Committee Reports

- a. CBC (Chairs: Ali Fattah and Kurt Culver)
 - Ali talked about the problems to amend in the codes
- b. CRC (Chair: Karyn Beebe)
 - Karyn reported the committee met on July 15 and there were 8 in attendance
 - Karyn invited the attendees from the Wall Bracing seminars to attend our meeting
 - She has emailed building officials to increase attendance
 - A call in number was created for those that can't attend in person
 - Ali talked about the fire separation distance
 - Ali also discussed the task of breaking down the codes chapter by chapter
- c. Disabled Access (Chair: Mehdi Shadyab) – None
 - Mehdi discussed Chapter 11B of the State Code and reported 11A is being updated
 - Ali suggested having Dan Kaiser do a seminar on 11B for ADA
- d. Electrical (Chair: Nancy Martinez)
 - Nancy reported the electrical committee did not meet in July due to the 4th of July Holiday
 - The NFPA Code Change Seminar will be on December 2, 2013 at Balboa Park and is only available to the AHJ's
- e. Fire (Chair: Dan Pavao) – None
- f. Green Building Standards (Chair: Will Foss)
 - Ali asked if anyone knew if the State would provide training on the Green Energy Code free of charge.
- g. Plumbing/Mechanical (Chair: George Lockfort)
 - Pat reported the plumbing and mechanical committee did not meet in July also due to the 4th of July Holiday
 - Karyn asked if there was an Energy Committee for the plumbing and mechanical group. Pat stated there is not.

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h. Disaster Preparedness (Chair: Lou El-Khazen) – None

13. Question of the Month – None

14. Good of the Order

- Ali reported the City of San Diego is hiring
- Russell reported there is a workshop on July 29th
- Russell suggests we join forces with other Chapters and possibly have a combined meeting in the 3rd or 4th quarter and Simpson Strong-Tie would host the meeting and provide a short training at their plant in Riverside.
- Henry suggests inviting the major BIA to attend our meetings

15. Adjournment – There being no further business, Phil Scattergood adjourned the meeting at 11:38 A.M.

Respectfully Submitted,

Tiffany Maycumber
ICC – San Diego Area Chapter Secretary